

## MEMORANDUM OF UNDERSTANDING

Between

**Rajiv Gandhi Centre for Aquaculture (RGCA)  
(MPEDA, Ministry of Commerce & Industry, Govt. of India)  
3/197, Poompohar Road, Karaimedu Village, Sattanathapuram,  
Sirkali-609109, Mayiladuthurai District, Tamil Nadu, INDIA**

And

**Name and address of the Institution (University/Collages/Research  
Institutions) (India)**

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This Memorandum of Understanding (MoU) is between **Rajiv Gandhi Centre for Aquaculture (RGCA)**, an R&D arm of the **Marine Product Exports Development Authority (MPEDA)**, Kochi, India, represented by its **President RGCA** (herein after referred as “**MPEDA-RGCA**” or “**First Institution**”), and \_\_\_\_\_ (Name of the Institution) represented by its \_\_\_\_\_ (herein after referred as “**\_\_\_\_\_**” or “**Second Institution**”).

WHEREAS, **MPEDA-RGCA** is a registered Society under the Tamil Nadu Societies Registration, 1975 for the promotion of diversified aquaculture through Research & Development mode through hatcheries and farms. Also supporting the shrimp aquaculture sector by establishing Aquatic Quarantine Facility (AQF), Nucleus Breeding Centre (NBC), Broodstock Multiplication Centre (BMC) and NABL accredited laboratories. Further, this Centre also supporting for Technology Transfer and capacity building on diversified aquaculture species and new technologies in aquaculture.

WHEREAS, (Other Institute profile)

WHEREAS, **MPEDA-RGCA** and \_\_\_\_\_(Name of the Institution), having mutual interest, agreed to develop and implement an MOU for collaborative research and training programmes and technology transfer with the terms and conditions set forth in the following articles:

**ARTICLE I**  
**AREAS OF COLLABORATION**

In order to further develop the partnership between **MPEDA-RGCA**, and \_\_\_\_\_(Name of the Institution), both the institutions agreed to conduct research and training activities in either institution with the prior approval of their **parent** institutions, wherein.

a. Scientific personnel/scientists/Subject Matter Specialists in both institutions may collaborate, jointly supervise, and train students /personnel in either institution.

b. The faculty/scientists/Subject Matter Specialists working at MPEDA-RGCA projects/\_\_\_\_\_(Name of the Institution) may be recognised as supervisors/ Joint Supervisor for PG and Ph.D. theses and vice versa as per the concerned University/Institutions intended to do so with the recognized Universities/Institutions.

c. Both institutions shall endeavour to organise joint seminars, colloquiums and other scientific/academic and outreach programs on a cost-sharing basis. Students/Research scholars and faculty working at \_\_\_\_\_(Name of the Institution) will be allowed to carry out part of their research work and training in MPEDA-RGCA and vice versa, depending upon specific requirements, which will facilitate academic tourism. A nominal fee will be charged by either of the parties in such association for the services extended.

d. MPEDA-RGCA and \_\_\_\_\_(Name of the Institution) shall apply for collaboration projects jointly with National and International funding agencies.

e. Both institutions shall endeavour to exchange relevant information in both academic and administrative matters.

f. Both institutions will agree to facilitate academic tourism on a cost-sharing basis.

g. Both institutions, upon identifying areas of collaboration, shall prepare a work plan clearly defining the roles and responsibilities, funding and cost-sharing mechanism.

**It is understood that the work plan developed and approved in accordance with Article IV hereof will define specific MPEDA-RGCA and \_\_\_\_\_(Name of the Institution) Collaborative research projects/training programmes for implementation under this MoU.**



## Article II

### RESPONSIBILITIES OF EACH INSTITUTION

\_\_\_\_\_ (Name of the Institution)

Within the work plan agreed upon by both institutions and subject to available resources and as mutually agreed upon, \_\_\_\_\_ (Name of the Institution) will:

1. Based on a competitive system and the availability of faculties, MPEDA-RGCA, shall be provided slots for research work subject to the \_\_\_\_\_ (Name of the Institution) standard, guidelines and mandates.
2. Provide laboratory, wet lab and library facilities for Scientific/Technical personnel of MPEDA-RGCA and its allied Projects at a minimum cost where applicable.
3. \_\_\_\_\_ (Name of the Institution) shall place students/research scholars to carry out research on mutually agreed-upon topics that benefit both institutions.
4. During the implementation of any joint program and when there is a need to use the infrastructure of \_\_\_\_\_, like meeting or seminar hall, hostel and other facilities will be provided by \_\_\_\_\_ to MPEDA-RGCA if available for use **at a minimum cost where applicable**.

#### **MPEDA:**

1. **MPEDA-RGCA** will open its research facilities, hatcheries of diversified aquaculture species, demonstration activities viz., laboratory, equipment, library, etc., to \_\_\_\_\_ (Name of the Institution) researchers/students in mutually agreed areas for research, internship and apprenticeship **at a minimum cost where applicable**.
2. The openings for internship and apprenticeship will be subject to the guidelines prescribed by MPEDA-RGCA from time to time.
3. MPEDA-RGCA will allow \_\_\_\_\_ (Name of the Institution) scholars/students to experience farm, hatchery, and post-harvest practices at its facilities on a minimum-cost basis where applicable.
4. During the implementation of any joint program and when there is a need to use the infrastructure of MPEDA-RGCA like meeting or seminar halls, guest houses and other facilities will be provided by MPEDA-RGCA to \_\_\_\_\_ (Name of the Institution) if available for use **at a minimum cost where applicable**.

5. Students/Faculties of the \_\_\_\_\_(Name of the Institution) will be provided assistance with the expertise available in MPEDA-RGCA and its project facilities.

### **Article-III**

#### **OWNERSHIP AND PUBLICATION OF RESULTS**

1. Results of collaborative works/research will be jointly published in the public interest as mutually agreed upon.
2. The names of authors and co-authors will depend upon their contribution to the research work or may be decided by mutual consent between the student and Guides/Mentors.
3. The collaborating institutions, i.e. \_\_\_\_\_(Name of the Institution) and MPEDA-RGCA, may ensure that the student submits at least two research papers relating to their Ph. D work before submission of the thesis.
4. All the outcomes of the collaborative research work conducted at MPEDA-RGCA and \_\_\_\_\_(Name of the Institution) including all Intellectual Property Rights (IPRs) shall be jointly owned by both parties. As such they shall be in public domain and shall be available to MPEDA-RGCA and \_\_\_\_\_(Name of the Institution).

## **Article-IV**

### **TERMS AND CONDITIONS**

1. \_\_\_\_\_(Name of the Institution) will nominate students to MPEDA-RGCA, who will conduct their research work at MPEDA-RGCA or both at \_\_\_\_\_(Name of the Institution) and MPEDA-RGCA.
2. The criterion for allocation of Guide/ Co-Guide will primarily be governed by the Rules and Regulations of \_\_\_\_\_(Name of the Institution) will place students for their internship field attachment programs at MPEDA-RGCA and its allied centres.
3. Subject to the execution of Material Transfer Agreements (MTAs) and biosafety rules and regulations, breeding material, germplasm, etc., will be mutually exchanged between MPEDA-RGCA and \_\_\_\_\_(Name of the Institution) with due recognition of the sources of the material. (The Exchange of breeding materials and germplasm, etc., will depend on the IPRs and cost basis where applicable.)
4. The scale of collaboration between MPEDA-RGCA and \_\_\_\_\_(Name of the Institution) will be determined from time to time through a joint evaluation of MPEDA-RGCA and \_\_\_\_\_(Name of the Institution).

**Article-V**

**AMENDMENTS**

The parties may, by mutual consent in writing, modify any provisions of this MoU.

**Article VI**

**EFFECTIVITY**

This MoU shall take effect on the date the last authorised representative affixes his/ her signature and shall remain valid for a period of five (5) years unless sooner terminated when one of the parties notifies the other in writing of its intention to terminate the MoU in which case, the MoU will terminate six months from the date of such notification. This MoU may be further renewed or extended upon mutual agreement between the parties, **which shall be made not later than six months prior to the termination date.**

Signed on behalf of

\_\_\_\_\_ (Name of the Institution:

\_\_\_\_\_

Name

Designation

\_\_\_\_\_ (Name of the Institution)

Date:

Signed on behalf of

**MPEDA-RGCA:**

\_\_\_\_\_

Name

Designation

MPEDA-RGCA

Date:

In the presence of:

Witnessed by:

Witnessed by:



Signature:  
Name:  
Designation:  
Affiliation

Signature:  
Name:  
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